

# Email Code

## Email with verbose body

Send	From ▾	ddepatie@ufl.edu
	To...	David DePatie Jr. - Instructional Design, Web Smith, IT. (ddepatie@ufl.edu)
	Cc...	
	Bcc...	
	Subject	DE Content issues...

Dear Dave;  
This email is from-file:///S:/Private/DEStudio/Bachelor-Jane/~3341AllSemesters/-htmlFall/courseintro.html  
I have contacted the UF helpdesk and my ticket number is:  
My specific page or document issue is|

<p><a href="mailto:ddepatie@ufl.edu&amp;subject=DE%20Content%20issues...&amp;body=Dear%20Dave;%0AThis%20email%20is%20from-file:///S:/Private/DEStudio/Bachelor-Jane/~3341AllSemesters/-htmlFall/courseintro.html%0aI%20have%20contacted%20the%20UF%20helpdesk%20and%20my%20ticket%20number%20is:%20%0aMy%20specific%20page%20or%20document%20issue%20is">Email Dave DePatie in Tech Support</a></p>

href="mailto:ddepatie@ufl.edu

&amp;subject=DE%20Content%20issues...

&amp;body=Dear%20Dave;%0A

This%20email%20is%20from-file:///S:/Private/DEStudio/Bachelor-Jane/~3341AllSemesters/-htmlFall/courseintro.html%0a

I%20have%20contacted%20the%20UF%20helpdesk%20and%20my%20ticket%20number%20is:%20%0a

My%20specific%20page%20or%20document%20issue%20is">

Email Dave DePatie in Tech Support

</a>

## CODE HINTS:

%20 = space character

%0a = new line in the body

&amp; START A NEW function, Subject, body...

## Email with multiple recipients:

Send	From ▾	ddepatie@ufl.edu
	To...	someone@yoursite.com
	Cc...	someoneelse@theirsite.com, another@thatstsite.com, me@mysite.com
	Bcc...	lastperson@theirsite.com
	Subject	Big News
Body-goes-here		

### CODE CAN NOT HAVE ANY SPACE IN MAILTO LINK

```
<a href="mailto:someone@yoursite.com?cc=someoneelse@theirsite.com, another@thatstsite.com, me@mysite.com&bcc=lastperson@theirsite.com&subject=Big%20News&body=Body-goes-here">Email Us</a>
```

### CODE BREAK DOWN

```
<a href="mailto:someone@yoursite.com
```

```
?cc=someoneelse@theirsite.com, another@thatstsite.com,me@mysite.com
```

```
&bcc=lastperson@theirsite.com
```

```
&subject=Big%20News
```

```
&body=Body-goes-here">Email Us</a>
```

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