AEB 6183 Agribusiness Risk Management

Course Information

The instructor for this online course is Dr. John Lai. The preferred method of contact is via email at johnlai@ufl.edu. Office hours are between Mondays, Wednesdays, and Fridays from 9am and 10am (Zoom ID 352 352 1109) or by appointment using the virtual meeting platform Zoom. Email Dr. Lai to schedule an appointment during regular business hours Monday through Friday from 9am-5pm.

Course Description

Examine and develop the applied risk analysis skills useful for risk management decision making by agricultural producers, agribusinesses, and researchers.

Course Objectives

By the end of this course, you will be able to:

1. apply frameworks and methodologies in making business decisions.
2. use risk management strategies and conduct the analysis of risks.
3. Locate and use data and information from various sources to use in risk analysis and management.
4. Understand and apply basic computer and mathematical decision-making aids to firm level problems and decisions.

Course Requirements

Required Textbook

This course will use the book, *Business risk and simulation modelling in practice: using Excel, VBA, and @Risk* (ISBN: 1-118-90405-2, 1-118-90402-8, 1-118-90403-6, 1-118-90404-4). Additional course content may also be provided to students via online learning management system. Students are expected to be proficient in the use of the Microsoft Office suite (including but not limited to: Word, Excel, PowerPoint, and Outlook). Computer lab sessions will build upon existing knowledge of Excel and learn to use Palisade @Risk tools to achieve course objectives.

The use of a laptop may aid in note taking during class sessions. Demonstrations of software, including Microsoft Excel and @Risk, will take place throughout the semester.

In this course, you will be provided a student license to use the @Risk software which we will start using towards the middle of the semester. You do not have to purchase it yourself.

Students will be provided a student license of Palisade’s DecisionTool Suite.

Selected Reading List:


Fishburn, Peter C. *Decision and value theory*. No. 511.65 F5. 1964.


**Prerequisites**

There are no prerequisites for this course.

**Minimum Technology Requirements**

The University of Florida expects students entering an online program to acquire computer hardware and software appropriate to his or her degree program. Most computers are capable of meeting the following general requirements. A student’s computer configuration should include:

- Webcam
- Microphone
- Broadband connection to the Internet and related equipment (Cable/DSL modem)
- Microsoft Office Suite installed (provided by the university)

Individual colleges may have additional requirements or recommendations, which students should review before the start of their program.

**Minimum Technical Skills**
To complete your tasks in this course, you will need a basic understanding of operating a computer and using word processing and spreadsheet software.

**Honorlock**

Honorlock is an online proctoring service that allows students to take exams on-demand 24/7. There are no scheduling requirements or fees.

You will need a laptop or desktop computer with a webcam, a microphone, and a photo ID. The webcam and microphone can be either integrated or external USB devices.

Honorlock requires that you use the [Google Chrome](http://www.google.com) browser; furthermore, the Honorlock extension must be added to Chrome.

For further information, FAQs, and technical support, please visit [Honorlock](http://www.honorlock.com).

**Zoom**

Zoom is an easy-to-use video conferencing service available to all UF students, faculty, and staff that allows for meetings of up to 100 participants.

You can find resources and help using Zoom at the [UFIT’s Zoom page](http://www.zoom.com).

**Course Policies**

Late work is not accepted and will result in a zero. Missed class assignments, missed quizzes, and missed exams will result in a zero. Students are responsible for any technical difficulties or technological issues preventing successful on-time submission of classwork. Contact information for the E-Learning Technical Support is provided under the Campus Resources section.

Excused absences must be consistent with university policies in the Graduate Catalog and require appropriate documentation submitted in a timely fashion (within two business days) to the Instructor. In the event of an excused absence, any class activities (including graded items) are the sole responsibility of the student. Make-up work for assignments, quizzes, exams, and labs must be completed in a timely manner determined by and at discretion of the Instructor. Late work is not accepted beyond the pre-determined deadline for make-up work mutually agreed upon between Instructor and the student with an excused absence. Students with institutional absences must contact Instructor prior to an absence to arrange for assignments that will be missed to avoid penalty.

Grading errors must be brought to the attention of the Instructor within five business days of the grade item being posted by sending an email that includes a scan or photograph of the grading error in question and a written explanation of the error(s) found. After five business days, the opportunity for grade corrections is forfeited. Verbal communication does not constitute official notification of grading error.

**Grading Policy**

I will make every effort to have each assignment graded and posted within two weeks of the due date.

**Course Grading Policy**
The list below shows the categories of grade items and their assigned weights which make up your final grade in the course:

<table>
<thead>
<tr>
<th>Grade Item Category</th>
<th>Assigned Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assignments</td>
<td>20%</td>
</tr>
<tr>
<td>Presentations</td>
<td>20%</td>
</tr>
<tr>
<td>Exam 1</td>
<td>20%</td>
</tr>
<tr>
<td>Exam 2</td>
<td>20%</td>
</tr>
<tr>
<td>Term Project Report</td>
<td>20%</td>
</tr>
</tbody>
</table>

**Grading Scale**

The following grading scheme will be used in this class:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Grade % Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>100.00% to 90.00%</td>
</tr>
<tr>
<td>B</td>
<td>&lt;90.00% to 80.00%</td>
</tr>
<tr>
<td>C</td>
<td>&lt;80.00% to 70.00%</td>
</tr>
<tr>
<td>D</td>
<td>&lt;70.00% to 60.00%</td>
</tr>
<tr>
<td>E</td>
<td>&lt;60.00%</td>
</tr>
</tbody>
</table>

See the current UF grading policies (Links to an external site.) for more information.

**UF Policies**

**University Policy on Accommodating Students with Disabilities**

Students with disabilities requesting accommodations should first register with the Disability Resource Center (Links to an external site.) (352-392-8565) by providing appropriate documentation. Once registered, students will receive an accommodation letter that must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

**University Policy on Academic Conduct**

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Student Honor Code and Student Conduct Code (Links to an external site.) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

**Netiquette and Communication Courtesy**
All class members are expected to follow rules of common courtesy in all email messages, threaded discussions, and chats.

**Privacy and Accessibility Policies**

For information about the privacy policies of the tools used in this course, see the links below:

- **Instructure (Canvas)**
  - [Instructure Privacy Policy](https://example.com)
  - [Instructure Accessibility](https://example.com)
- **Zoom**
  - [Zoom Privacy Policy](https://example.com)
  - [Zoom Accessibility](https://example.com)
- **YouTube (Google)**
  - [YouTube (Google) Privacy Policy](https://example.com)
  - [YouTube (Google) Accessibility](https://example.com)
- **Microsoft**
  - [Microsoft Privacy Policy](https://example.com)
  - [Microsoft Accessibility](https://example.com)
- **Adobe**
  - [Adobe Privacy Policy](https://example.com)
  - [Adobe Accessibility](https://example.com)
- **Honorlock**
  - [Honorlock Privacy Policy](https://example.com)
  - [Honorlock Accessibility](https://example.com)
- **Perusall**
  - [Perusall Privacy Policy](https://example.com)
  - [Perusall Accessibility](https://example.com)

(Links to an external site.

**COVID-19 Recorded Course Statement**

Our class sessions may be audio-visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials are prohibited.

**Getting Help**
Technical Difficulties

For issues with technical difficulties for Canvas, please contact the UF Help Desk at:

- [http://helpdesk.ufl.edu](http://helpdesk.ufl.edu) (Links to an external site.)
- (352) 392-HELP (4357)
- Walk-in: HUB 132

Any requests for make-ups due to technical issues should be accompanied by the ticket number received from the Help Desk when the problem was reported to them. The ticket number will document the time and date of the problem. You should e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Health and Wellness

- **U Matter, We Care**: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit U Matter We Care to refer or report a concern and a team member will reach out to the student in distress.
- **Counseling and Wellness Center**: Visit UF Counseling & Wellness Center or call 352-392-1575 for information on crisis services as well as non-crisis services.
- **Student Health Care Center**: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit UF Student Health Care Center.
- **University Police Department**: Visit UF Police Department or call 352-392-1111 (or 9-1-1 for emergencies).
- **UF Health Shands Emergency Room/Trauma Center**: For immediate medical care in Gainesville, call 352-733-0111, or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; UF Health Shands Emergency Room/Trauma Center.

Academic and Student Support

- **Career Connections Center**: 352-392-1601. Career assistance and counseling services UF Career Connections Center (Links to an external site.).
- **Library Support**: Various ways to receive assistance with respect to using the libraries or finding resources. UF George A. Smathers Libraries Ask-A-Librarian (Links to an external site.)
- **Teaching Center**: 352-392-2010 General study skills and tutoring: UF Teaching Center (Links to an external site.)
- **Writing Studio**: 352-846-1138. Help brainstorming, formatting, and writing papers: University Writing Program Writing Studio (Links to an external site.)

Course Evaluations

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at Providing Constructive Feedback (Links to an external site.). Students will be notified when the evaluation period opens and can complete evaluations through the email they receive from
GatorEvals, in their Canvas course menu under GatorEvals, or via GatorEvals Public Results. Summaries of course evaluation results are available to students at GatorEvals Public Results. More information about UF's course evaluation system can be found at GatorEvals Faculty Evaluations.

Online Proctoring With HonorLock

In order to maintain a high standard of academic integrity and assure that the value of your University of Florida degree is not compromised, course exams will be proctored. Some students will take their exams online and will be proctored by Honorlock. You will take your exam electronically using the course website. You do not need to register for your exam. However, you will need to have installed and enabled the Google Chrome Honorlock extension prior to taking your exams. You will need a webcam, speakers, microphone, laptop or desktop computer, and reliable Internet connection to be able to take your exams. Wireless internet is not recommended. You may also need a mirror or other reflective surface. Google Chrome is the only supported browser for taking exams in Canvas.

Before Your Exam

Prior to each exam and in the same environment you plan to take the exam, review the Honorlock Guidelines, and go to Honorlock Support to run a system check. This process takes just a few minutes and is completely free. If your course offers an Honorlock Practice Quiz, it is strongly recommended that you take it to practice using Honorlock before your exams.

Important: If you are unable to take an exam because of a technical glitch on your end, that is your responsibility. However, if you do experience technical difficulties during the exam, Honorlock's support menu will visible on-screen for you to contact a support agent.

Getting Help

Honorlock offers 24/7/365 technical support to assist students before, during, and after exams. If you experience any trouble with Honorlock, begin a live chat on the Honorlock Support page, call +1 (844) 243-2500, or email Support@Honorlock.com.

Course Summary:

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>Due</th>
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<tbody>
<tr>
<td>Wed Aug 31, 2022</td>
<td>Quiz Honorlock Test for Exams</td>
<td>due by 11:59pm</td>
</tr>
<tr>
<td></td>
<td>Quiz Syllabus Quiz</td>
<td>due by 11:59pm</td>
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<tr>
<td>Sat Sep 3, 2022</td>
<td>Quiz Excel Basic Overview</td>
<td>due by 11:59pm</td>
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<tr>
<td></td>
<td>Quiz Primer Quiz (Chapter 1-4 Readings)</td>
<td>due by 11:59pm</td>
</tr>
</tbody>
</table>
Discussion Topic **Self-Introduction Discussion**

Assignment **6 Mistakes and 4 Assumptions in Risk Management to Avoid**

Quiz **Bonus Credit: Course Evaluations**

Quiz **Chapter 1 Quiz**

Quiz **Chapter 2 Quiz**

Quiz **Chapter 3 Quiz**

Quiz **Exam 1**

Quiz **Final Exam**

Quiz **Final Exam (Cumulative)**

Assignment **Global Supply Chains in a Post-Pandemic World**

Assignment **Managing Risks in the New World**

Assignment **Managing Risks: A New Framework**

Assignment **Mapping Risks in the Food Industry**

Assignment **Mapping Your Fraud Risks**

Assignment **Part 1 Virtual Stock Exchange: Philosophy, Process and Portfolio Statement**

Assignment **Part 2 Virtual Stock Exchange Results**

Assignment **Pastoral Farms Decision Spreadsheet Tool**

Assignment **Pastorale Farms Presentation**

Assignment **Pastorale Farms Week 1 Milestone**

Assignment **Pastorale Farms Week 2 Milestone**

Assignment **Pastorale Farms Week 3 Milestone**

Assignment **Pastorale Farms Week 4 Milestone**

Assignment **The Risks You Can't Foresee**

Assignment **When Every Employee is a Risk Manager**

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**August 2022**

<table>
<thead>
<tr>
<th>Sunday</th>
<th>Monday</th>
<th>Tuesday</th>
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<tbody>
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<td>31 July 2022</td>
<td>1 August 2022</td>
<td>2 August 2022</td>
<td>3 August 2022</td>
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<tr>
<td>31 Previous month</td>
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<tr>
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**Due**
due by 11:59pm
<table>
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<tbody>
<tr>
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<td>7 Sept</td>
<td>8 Sept</td>
<td>9 Sept</td>
<td>10 Sept</td>
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<tr>
<td>2022</td>
<td>4 Next</td>
<td>5 Next</td>
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<td>7 Next</td>
<td>8 Next</td>
<td>9 Next</td>
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Assignments are weighted by group:

<table>
<thead>
<tr>
<th>Group</th>
<th>Weight</th>
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</thead>
<tbody>
<tr>
<td>Assignments</td>
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<td>Assignments</td>
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</tr>
<tr>
<td>Presentations</td>
<td>20%</td>
</tr>
<tr>
<td>Term Project Report</td>
<td>20%</td>
</tr>
<tr>
<td>Exams</td>
<td>20%</td>
</tr>
<tr>
<td>Exam 2</td>
<td>20%</td>
</tr>
<tr>
<td>Imported Assignments</td>
<td>0%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
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</tbody>
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