

# Zoom Conferencing Web Settings Basic Food & Resource Economics

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Zoom Conferencing is replacing Adobe Connect as the IFAS supported web conferencing tool as of June 30<sup>th</sup> 2017.

This document will explain the settings available in Zoom Basic (FREE) account.

Please contact David DePatie with any question that you might have regarding Zoom.

## David DePatie Jr.

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**Gainesville, FL 32611**



# My Profile

The Basic (FREE) version has the following adjustments available

 <a href="#">Change</a>	<b>David Depatie</b>
Personal Meeting ID	663-976-4168 <a href="https://zoom.us/j/6639764168">https://zoom.us/j/6639764168</a> × Use this ID for instant meetings
Sign-In Email	<b>drdpcman@gmail.com</b> Linked accounts: 
User Type	Basic  <a href="#">Upgrade</a>
Capacity	Meeting 100 
Time Zone	(GMT-4:00) Eastern Time (US and Canada)
Language	No option selected.
Default Call in Country	No option selected.
Sign-In Password	*****

# My Meeting Settings

In Meeting (Basic)	<ul style="list-style-type: none"><li>✓ Chat</li><li>✓ Private chat</li><li>× Auto saving chats</li><li>× Allow host to put attendee on hold ⓘ</li><li>× Play sound on join/leave</li><li>✓ Feedback to Zoom</li><li>✓ Annotation <a href="#">Supported versions</a></li><li>× Non-verbal feedback ⓘ <a href="#">Supported versions</a></li></ul>
In Meeting (Advanced)	<ul style="list-style-type: none"><li>× Breakout room</li><li>× Remote support</li><li>× File transfer</li><li>× Virtual background</li><li>× Closed caption</li><li>× Far end camera control</li><li>× Share dual camera</li><li>× Attention tracking ⓘ</li><li>× Waiting room ⓘ <a href="#">Supported versions</a></li></ul>
Recording	<ul style="list-style-type: none"><li>✓ Local recording</li><li>× Automatic recording</li></ul>
Email Notification	<ul style="list-style-type: none"><li>✓ When attendees join meeting before host</li><li>✓ When a meeting is cancelled</li></ul>
Security	<ul style="list-style-type: none"><li>× End-to-end encryption ⓘ</li><li>× Generate and require password for participants joining by phone ⓘ</li></ul>

# My Meetings

This will track you upcoming, previous and personal meeting room

Upcoming Meetings | Previous Meetings | Personal Meeting Room Start Meeting

Topic: David Depatie's Personal Meeting Room

Time: Add to [Google Calendar](#) [Outlook Calendar \(.ics\)](#) [Yahoo Calendar](#)

Meeting ID: 663-976-4168

Join URL: <https://zoom.us/j/6639764168> Copy the invitation

Video: Host On  
Participant On

Audio: Both

Meeting Options

- × Require meeting password
- × Enable join before host
- × Mute participants upon entry [Supported versions](#)
- × Record the meeting automatically on the local computer

Edit this Meeting Start this Meeting

# My Recordings

Cloud Recordings | Local Recordings

The Local recordings listed below are accessible only from the computer on which they were recorded.

From  To  Search Export Delete Selected Delete All

<input type="checkbox"/>	Meeting Topic	Meeting ID	Meeting Start Time	Computer Name	Location	Delete
<input type="checkbox"/>	David Depatie's Personal Meeting Room	663-976-4168	May 22, 2017 13:59	IF-FRE-DE15	C:\Users\ddepatie\Documents\Zoom\2017-05-22 13.59.15 David Depatie's Personal Meeting Room 6639764168	Delete
<input type="checkbox"/>	David Depatie's Personal Meeting Room	663-976-4168	May 22, 2017 13:43	IF-FRE-DE15	C:\Users\ddepatie\Documents\Zoom\2017-05-22 13.43.00 David Depatie's Personal Meeting Room 6639764168	Delete
<input type="checkbox"/>	David Depatie's Zoom Meeting	840-813-225	May 22, 2017 13:25	IF-FRE-DE3	C:\Users\ddepatie\Documents\Zoom\2017-05-22 13.25.34 David Depatie's Zoom Meeting 840813225	Delete
<input type="checkbox"/>	David Depatie's Zoom Meeting	164-114-142	May 22, 2017 13:24	IF-FRE-DE3	C:\Users\ddepatie\Documents\Zoom\2017-05-22 13.24.29 David Depatie's Zoom Meeting 164114142	Delete
<input type="checkbox"/>	David Depatie's Zoom Meeting	746-990-179	May 22, 2017 13:21	IF-FRE-DE3	C:\Users\ddepatie\Documents\Zoom\2017-05-22 13.21.09 David Depatie's Zoom Meeting 746990179	Delete

## Other menu options

In basic options from My Webinars down will cost extra per user per year.

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