

Zoom Conferencing Web Settings Basic Food & Resource Economics

Table of Contents

My Profile.....	2
My Meeting Settings.....	3
My Meetings.....	4
My Recordings.....	4
Other menu options.....	5

Zoom Conferencing is replacing Adobe Connect as the IFAS supported web conferencing tool as of June 30th 2017.

This document will explain the settings available in Zoom Basic (FREE) account.

Please contact David DePatie with any question that you might have regarding Zoom.

David DePatie Jr.

Instructional Design

Web & IT Technologies

Food & Resource Economics Dept

Office: (352)294-7641

Office: McCarty 1197-A

Email: ddepattie@ufl.edu





Delivery: **McCarty 1103-B**

Gainesville, FL 32611



My Profile

The Basic (FREE) version has the following adjustments available

 Change	David Depatie
Personal Meeting ID	663-976-4168 https://zoom.us/j/6639764168 × Use this ID for instant meetings
Sign-In Email	drdpcman@gmail.com Linked accounts: 
User Type	Basic  Upgrade
Capacity	Meeting 100 
Time Zone	(GMT-4:00) Eastern Time (US and Canada)
Language	No option selected.
Default Call in Country	No option selected.
Sign-In Password	*****

My Meeting Settings

In Meeting (Basic)	<ul style="list-style-type: none">✓ Chat✓ Private chat× Auto saving chats× Allow host to put attendee on hold ⓘ× Play sound on join/leave✓ Feedback to Zoom✓ Annotation Supported versions× Non-verbal feedback ⓘ Supported versions
In Meeting (Advanced)	<ul style="list-style-type: none">× Breakout room× Remote support× File transfer× Virtual background× Closed caption× Far end camera control× Share dual camera× Attention tracking ⓘ× Waiting room ⓘ Supported versions
Recording	<ul style="list-style-type: none">✓ Local recording× Automatic recording
Email Notification	<ul style="list-style-type: none">✓ When attendees join meeting before host✓ When a meeting is cancelled
Security	<ul style="list-style-type: none">× End-to-end encryption ⓘ× Generate and require password for participants joining by phone ⓘ

My Meetings

This will track you upcoming, previous and personal meeting room

Upcoming Meetings | Previous Meetings | Personal Meeting Room Start Meeting

Topic: David Depatie's Personal Meeting Room

Time: Add to [Google Calendar](#) [Outlook Calendar \(.ics\)](#) [Yahoo Calendar](#)

Meeting ID: 663-976-4168

Join URL: <https://zoom.us/j/6639764168> Copy the invitation

Video: Host On
Participant On

Audio: Both

Meeting Options

- × Require meeting password
- × Enable join before host
- × Mute participants upon entry [Supported versions](#)
- × Record the meeting automatically on the local computer

Edit this Meeting Start this Meeting

My Recordings

Cloud Recordings | Local Recordings

The Local recordings listed below are accessible only from the computer on which they were recorded.

From To Search Export Delete Selected Delete All

<input type="checkbox"/>	Meeting Topic	Meeting ID	Meeting Start Time	Computer Name	Location	Delete
<input type="checkbox"/>	David Depatie's Personal Meeting Room	663-976-4168	May 22, 2017 13:59	IF-FRE-DE15	C:\Users\ddepatie\Documents\Zoom\2017-05-22 13.59.15 David Depatie's Personal Meeting Room 6639764168	Delete
<input type="checkbox"/>	David Depatie's Personal Meeting Room	663-976-4168	May 22, 2017 13:43	IF-FRE-DE15	C:\Users\ddepatie\Documents\Zoom\2017-05-22 13.43.00 David Depatie's Personal Meeting Room 6639764168	Delete
<input type="checkbox"/>	David Depatie's Zoom Meeting	840-813-225	May 22, 2017 13:25	IF-FRE-DE3	C:\Users\ddepatie\Documents\Zoom\2017-05-22 13.25.34 David Depatie's Zoom Meeting 840813225	Delete
<input type="checkbox"/>	David Depatie's Zoom Meeting	164-114-142	May 22, 2017 13:24	IF-FRE-DE3	C:\Users\ddepatie\Documents\Zoom\2017-05-22 13.24.29 David Depatie's Zoom Meeting 164114142	Delete
<input type="checkbox"/>	David Depatie's Zoom Meeting	746-990-179	May 22, 2017 13:21	IF-FRE-DE3	C:\Users\ddepatie\Documents\Zoom\2017-05-22 13.21.09 David Depatie's Zoom Meeting 746990179	Delete

Other menu options

In basic options from My Webinars down will cost extra per user per year.

My Profile
My Meeting Settings
My Meetings
My Recordings
My Webinars
Zoom Rooms
User Management
Users
Group Management
Role Management
Account Management
Account Profile
Billing
Advanced
Zoom for Developers
H.323/SIP Room Connector
Meeting Connector
Branding
Single Sign-On
Integration