

The Master of Science with Thesis

YEAR 1

FALL

3-AEB 6106 Microeconomic Principles and Analysis
3-AEB 6225 Public Policy and the Agribusiness Firm
3-STA 6166 Statistical Methods in Research I

SPRING

3-AEB 6553 Elements of Econometrics
3-AEB 6817 Survey Research Methods
3-Elective

SUMMER

2-6 AEB 6971 Masters Research
Thesis Proposal Seminar

YEAR 2

Electives and/or AEB 6971 Masters Research (Research/
Writing/Defense)

Recommended courses to prep for the FRE PhD (these courses will count as MS thesis electives)

3-AEB 7571 Econometric Methods I (fall)
3-ECO 5715 Macroeconomics (spring)

Total minimum credit hours required: 30
Course schedule subject to change at department's discretion.

Students on graduate assistantship are limited to 9 hours per term in fall/spring and 6 in summer since that is the max covered under the tuition waiver. Any hours over this are NOT covered by the tuition waiver and students pay FULL tuition/fees for each additional credit hour.

Students not on assistantship are encouraged to take 12 hours in fall and spring of year 1 to get all coursework out of the way and focus solely on research thereafter.

Clearing prior

Clearing prior is a possibility only for MS thesis and PhD students who have met all published deadlines for the current term except Final Clearance from the Graduate Editorial Office. No other students are eligible. Clear Prior permits students to be exempt from registration for the term in which the degree will be awarded.

Requirements for clearing prior

1. Submission of application for current term by the published deadline
2. Current term registration requirements met

3. Email confirmation by Editorial office to student and committee chair stating student meets current term first submission deadline for thesis.
4. All other degree and administrative requirements met within published deadlines for current term
5. Student is in process of finalizing dissertation with the Graduate School Editorial Office
6. Student files Graduation Date Change form at the Registrar's office by the last day of classes of the current term

Defense (final oral exam)

In the final term, the student is given a final examination by the supervisory committee. The format of this exam may be oral, written, or both and is determined by the committee. The candidate and the supervisory committee chair or co-chair must be present together at the same location. All other supervisory committee members may attend the defense remotely. If changes are requested, the supervisory committee chair may hold the ETD Signature Page until satisfied with the thesis. More information at

Steps for preparing for the final semester and defense

1. Register for minimum 3 hours of AEB 6971 in fall/spring or 2 in summer. If on assistantship, adhere to minimum registration for graduate assistants which is 9 in fall/spring and 6 in summer.
2. Apply for the degree via ISIS.
3. Make arrangements for cap and gown.
4. Graduate Office will perform graduation check and email student with results.
5. Log onto GIMS to verify degree title, minor and committee info are correct.
6. Review Graduate School deadlines.
7. Make first submission according to the Graduate School deadline.

8. For defense: Check with Carol Fountain (cf1@ufl.edu, 1103 MCCB, 294-7668) for availability of Conference Room 1086 MCCB or Candace Kaswinkel (ckaswin@ufl.edu, 1167 MCCA, 294-7669) for availability of Conference room 1151 MCCA.
9. Contact Ed Howard at edhoward@ufl.edu or 294-7645 at least a week in advance to reserve tech support with computers/software.
10. Email Jessica Herman with date/time of defense.
11. On the day of the defense, obtain signature forms (Final Oral Exam Form, ETD Publishing Agreement, and ETD Signature page) from Jessica Herman. Please note that while the final oral exam form and publishing agreement may be submitted after a successful defense, the ETD signature page which is signed by the faculty may be withheld until all changes are completed.
12. Return all keys, equipment to Kahty Green in 1170.
13. Pay any outstanding fees
14. Complete online exit survey.

Electronic Thesis/Dissertation (ETD)

When your thesis or dissertation is ready to be put in final form for submission to the Graduate School, you should review the Format requirements of the Graduate School Editorial Office and should work with the Application Support Center to format the document in order to meet the minimum submission requirements. The Application Support Center offers students assistance with troubleshooting

their documents free of charge. The Center also provides more extensive formatting and pdf-conversion services for reasonable fees to students. It is highly recommended that all students writing theses or dissertations use their services, in order to alleviate some of the stress felt during the approval process. See <http://www.graduateschool.ufl.edu/graduation>

Minor

Students may choose a minor (6 hours) and if so, must include on their committee a faculty member from the minor department. Minimum 3.0 GPA required to graduate with the minor.

Research Proposal

Students are required to prepare a written research proposal and given an oral presentation of it prior to the end of their first year of study.

Steps for preparing for the proposal seminar

1. Check with the supervisory committee for availability.
2. Check with Carol Fountain (cf1@ufl.edu, 1103 MCCB, 294-7668) for availability of Conference Room 1086 MCCB or Candace Kaswinkel (ckaswin@ufl.edu, 1167 MCCA, 294-7669) for availability of Conference room 1151 MCCA.
3. Contact Ed Howard at edhoward@ufl.edu or 294-7645 at least one week in advance to reserve tech support with computers/software.
4. Email a copy of the abstract of the proposal to Jessica Herman one week prior.

Supervisory Committee

The general duties of the supervisory committee includes informing the student of all regulations governing the degree sought, checking the qualifications of the student, and planning and approving a program of study. Students must choose a supervisory committee by the end of the first semester. The MS thesis requires two members, one of which serves as Chair. The Chair of the committee must be a graduate faculty member within FRED.

No changes in a supervisory committee may be made during a student's final semester without a letter from the committee

chair to the Graduate Student Records Office, justifying the change. Any change must be completed prior to the final examination and before the midpoint deadline of the term. Open and frequent communication between the student and the chair of the supervisory committee is a very important part of the graduate experience. Although it is the duty of the supervisory committee to inform the student of all regulations governing the degree sought, this does not absolve the student from the responsibility of being informed concerning these regulations.

Transfer of credit

Students who have taken graduate level coursework as an undergraduate may transfer in a maximum 12 hours of graduate work, which must be done in the first semester, if they meet the following requirements:

1. Approval of the FRED Graduate Program.
2. B or better grade in the course(s).
3. Courses were not used towards the student's undergraduate degree (with the exception of students officially enrolled in and approved for the Combined Degree Program).

Undergraduate coursework

Graduate students may take a maximum of six credit hours of undergraduate coursework or two undergraduate courses so long as the courses are 3000-4000 level, letter-graded and do not begin with the AEB prefix.

University Writing Program

Graduate students writing theses and dissertations are encouraged to participate in the University Writing Program courses or workshops. The University Writing Program cultivates effective communication for engaged citizens, supporting their work in academic, business and international spheres. The UWP prepares students and faculty to meet their academic and professional writing goals by delivering broad-based instruction in composition, by providing a writing studio for individualized help, and by hosting faculty and student workshops. The UWP houses coursework in First-Year Writing, Second-Year Analytical Thinking and Writing, Third-Year Professional Writing in the Disciplines, and Graduate-Level Scholarship and Publication. Engaging with students and faculty at all levels of writing and at every stage in the writing process, the UWP develops fundamental concepts of critical reasoning and effective communication.

Resources

ENC 5319 Scholarly Writing for Publication: <http://writing.ufl.edu/students/writing-courses-at-uf/enc-5319-scholarly-writing-for-publication/> (Spring term, strongly encouraged)

The Writing Studio: <http://writing.ufl.edu/writing-studio/for-students/>

Writing Workshops: <http://writing.ufl.edu/students/writing-workshops/>