

AEB4941: Practical Work Experience in Food and Resource Economics—Internship

Fall 2025

Instructor information:

Ms. Hope Nelson	Email: hope.nelson@ufl.edu
Office: 1197 McCarty Hall A	Phone: 407-325-3188
Student hours: By appointment	
Requests for appointments: Request an appointment with me via email for a zoom or in-person meeting.	

Undergraduate Advisor: Ms. Michelle Baldwin; 1170B McCarty Hall A; (352) 294-7640; E-mail: baldwin.ma@ufl.edu; [Schedule an appointment](#)

Undergraduate Coordinator: Dr. Misti Sharp; 1189 McCarty Hall A; (352)294-7632; E-mail: mistisharp@ufl.edu; [Schedule an appointment](#)

Course Description: This course is a practical internship experience under approved supervision over the course of the summer. This internship experience provides the student with an opportunity to explore career interests while applying knowledge and skills learned in the classroom in a work setting. The experience helps students gain a clearer sense of what they still need to learn and provides an opportunity to build professional networks. These activities include goal setting, analysis and reflection, feedback from the employer, and sharing about the experience with other students upon return to campus.

Prerequisites: This course is departmentally controlled. You must submit a job offer to be enrolled in this course. This course can be taken for variable credit. Credit received for an internship is based on the number of contact hours worked in the internship:

- 1 credit = 120 hours
- 2 credits = 240 hours
- 3 credits = 360 hours

Please Note: Students who are currently working on Critical Tracking or on Academic Probation are not eligible for Internship Credit. Students also may only sign up for the internship for credit course ONCE (no matter the credits) unless approved by the department for additional internship credit.

Communication: During the summer, it is easiest to reach me by email. Scheduling an appointment for longer discussions is a good idea. Make sure to [enable emails for course announcements](#) and read this syllabus thoroughly! I post important announcements sparingly (no more than 1 per day and usually much less).

Expected Student Learning Outcomes: After completion of the course, the learner will be able to:

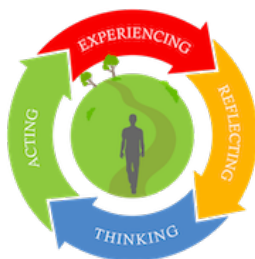
1. Apply knowledge from their field of study in a work environment.
2. Explain how the experience will contribute to achieving academic and professional goals.
3. Analyze cultural themes, conflicts, and issues that emerge in the workplace and explain how they are addressed.
4. Identify and connect the knowledge and/or skills required for your desired profession to your internship observations and experiences.
5. Describe how you will leverage your experience in the career search process.

Required Course Materials:

- This course relies on eLearning: <https://ufl.instructure.com/courses/533816> Students are expected to check eLearning regularly. If you are having difficulties accessing E-learning, please contact the UF Computing Help Desk by calling (352)-392-HELP or via email helpdesk@ufl.edu.

Course Assignments and Expectations:

There are only five formal assignments this semester for the Internship course with variable expectations about artifacts based on the number of credits you are enrolled in this summer. Much of the learning will occur “on the clock” attending trainings, meetings, and performing the work laid out by your internship supervisor. The learning cycle has four components: experiencing, reflecting, thinking, and acting (Kolb 1984). The assignments in this class therefore require receiving and reflecting on feedback.



Source: [Home | Experience Based Learning Systems, LLC \(learningfromexperience.com\)](http://learningfromexperience.com)

All assignments will be submitted through the Canvas course website. Should you have any questions regarding assignments, it is your responsibility to contact Ms. Nelson for clarification.
Late work will not be accepted.

Supervisor Interview Assignment (10 points): Before you begin your work assignment, it is helpful to set expectations and goals for your internship. This assignment lays out the questions you should ask your supervisor as you begin your work experience. You will work collaboratively to create 3 SMART goals together. Finally, you will reflect on your outlook of the internship and your supervisor relationship.

Internship Feedback Forms (Midterm/Final 10 points each; 20 points total): You will be required to submit an internship feedback form at the midpoint and conclusion of your internship. This form will allow you and your industry mentor to provide written feedback regarding your experience. It is your responsibility to schedule time with your industry mentor to discuss your progress and complete your midterm and final feedback forms. It is your responsibility to schedule time with your mentor before the Sunday due dates to ensure timely completion of this assignment.

Midterm Reflection (10 points): At the midpoint of your internship, you will be required to submit a midterm reflection in which you reflect and think critically about your internship experience thus far. There is a list of 7 questions that should be fully answered. The submission of artifacts (evidence of work you completed or pictures of your experiences) is encouraged.

Internship Reflection Paper (10 points): At the conclusion of your internship, you will be required to submit a final, 3-page (double-spaced, 12 pt. font) reflection paper. It is expected that you will reflect and think critically about your internship experience and provide a thoughtful reflection. You will be provided with guided questions to facilitate your reflection and written response. Your final paper will allow you to reflect on your internship experiences, experiences working in a given industry, and application to your future career.

ePortfolio with Artifacts (50 points): The submission of artifacts (evidence of work you completed or pictures of your experiences) is required and varies based on the number of credits:

- 1 credit – Minimum of 3 artifacts
- 2 credits – Minimum of 5 artifacts
- 3 credits – Minimum of 8 artifacts

These artifacts should be pictures of your workplace, evidence of work performed, or evidence of having achieved an objective. You are also provided reflection questions which have you evaluate each aspect of your internship.

Composition of Final Score:

Course Assignments	Total Points	% of Total	Due dates
Supervisor Interview	10	10%	September 5th
Midterm Internship Feedback Form	10	10%	October 10th
Midterm Reflection Paper	10	10%	October 15th
Final Internship Feedback Form	10	10%	November 14th
Internship Reflection Paper	10	10%	November 19th
ePortfolio	50	50%	November 21st
Total	100 points	100%	

Student Evaluation: This is a pass/fail class. As such, for a Satisfactory (S), you must achieve a 70 – 100 %; all under 70% will receive a U grade for the class.

This course adheres to all UF Academic Policies: <https://go.ufl.edu/syllabuspolices>